

Desert Hills Bible Church
Assistant Worship Director Job Description

Date Profile Updated: November 2025	Completed By: DHBC Worship Directors
Position Title: Assistant Worship Director	Supervisor: Worship Directors
<p>Ministry: The Assistant Worship Director is the part-time assistant to the DHBC music ministry director(s). He demonstrates a desire to participate in the congregational life of DHBC as an example to his primary ministry group and assists the music ministry to help fulfill the mission of DHBC.</p>	
<p>Hours/Compensation: This position is a part-time, hourly position (with an estimated 15 hour weekly work load). Compensation is \$25/hour. Hours are flexible and will be overseen by the worship directors</p>	

Primary Purpose of Position:

The primary focus of this position is directing music for the DHBC Young Adults and Student ministries, and filling-in for the worship directors in main worship services should there be a need.

Key Responsibilities:

Organize and lead worship for Young Adult and Student gatherings and events during the Spring and Fall semesters. Organize and lead worship for Young Adult and Student gatherings over the Summer (if needed).

Work with DHBC worship directors to recruit, train, and work with instrumentalists and vocalists for worship in Young Adult and Student ministry gatherings

Work with DHBC worship directors to select songs for young adult and student ministry gatherings that align with the direction and vision of the DHBC music ministry

Work with DHBC student and young adult ministry directors to ensure worship for each gathering aligns with the direction and vision of each respective ministry

Work with DHBC AV coordinator to recruit and schedule weekly AV volunteers to serve in young adult and student ministry gatherings

Manage young adult worship budget line. Purchase and oversee installation/implementation of new music equipment or instruments.

Lead worship for DHBC Sunday morning gatherings (if needed).

Key Relationships:

Worship Directors, Elder board, Young Adult director, Student Ministry Director, AV Director

Position Requirements:

Character	A lifestyle and heart for Jesus Christ that models Christian character.
	A genuine love for God demonstrated by his love for the church, his family, volunteers within his ministry, and unsaved people around him.
	Conduct that is above-reproach in all relationships and interactions within the church and community
	Must lead with humility, be diligent in his work, and aim for excellence in his ministry to the Lord.
	Must agree without mental reservation to the DHBC Statement of Faith, What We Teach, and Music Ministry Guidelines documents.
Skills	Strong musical ability. Extremely skilled on at least one lead instrument and competent singer. Able to work with bands to create dynamic, engaging, and stylistically-varied sets and song arrangements that draw in participants.
	Good administrative and communication skills
	Able to articulate sound doctrine when/as needed in worship
	The ability to relate well to his primary ministry volunteers and leaders.
	Basic working knowledge of Planning Center and Pro-Presenter
Experience	Pursuing or has graduated from a college/university with a bachelor's degree (preferably in music). Applicants who do not have a degree (or are not pursuing one) but who have at least two years of experience leading music in a local church may be considered.
Dates of Tenure:	Indefinite
Leave:	TBD