

Desert Hills Bible Church
Director of Student Ministries Job Description

Date Profile Updated: January 2023	Completed By: Elder Board
Position Title: Director of Student Ministries	Supervisor: Elder Board
Ministry: The Director of Student Ministries is the full-time overseer of the junior/senior high population at DHBC. This director demonstrates a desire to participate in the congregational life of DHBC as an example to his primary ministry group and leads in his ministry to help fulfill the mission of DHBC.	
This Position is full time (50 hours/week), salaried.	

Primary Purpose of Position:

To evangelize and disciple students to be faithful followers of Christ who love God, serve one another, and reach the world with the gospel. To oversee the student ministries.

Position Justification:

Ephesians 4:11-12 (God gave some to be...pastors and teachers, to prepare God's people for works of service, so that the body of Christ may be built up) and **1 Peter 5:2** (Be shepherds of God's flock that is under your care).

Key Responsibilities:

The DSM will lead, oversee, and develop the overall DHBC Student Ministries on the DHBC campus. This will be accomplished through recruiting, equipping, and shepherding leaders and building ministry teams.
Recruit for and meet regularly with the Student Ministries leadership team and potential/emerging leaders, including interns. Discuss, evaluate, refine, and expand the Student Ministry by involving the leadership in strategic planning for ministry growth, gatherings, and events.
Participate in and oversee the spiritual development of those serving in this ministry by discipling leaders with theologically sound materials, meeting with key leaders to reproduce this discipleship process in them, and counseling and encouraging the leadership team and their families.
Work with the student ministries leaders and/or interns to ensure Sunday morning classes, Wednesday evening studies, and other regular events are scheduled for student ministries and have qualified volunteers.
Plan and lead the student ministries class on Sunday mornings.
Recruit for and supervise those giving leadership within the Student Ministries
Develop annual ministry goals and budget for these ministries and ensure they are reaching their goals within the approved budget.
Provide regular updates to the elder board.
Provide advice and guidance to the Elder Board, Planning committee, and other leaders, especially in regard to Student Ministries, as the need arises.
Keep regular office hours and campus hours as agreed upon with the Executive Pastor and elder board and maintaining availability on nights and weekends as ministry requires.

Key Relationships:

Elder board, deacons, paid ministry staff, accounting manager, treasurers.
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Position Requirements:

Character	A lifestyle and heart for Jesus Christ that models Christian character and qualifications for pastoral leadership as outlined in 1 Timothy 3:1-7; Titus 1:6-9; 1 Peter 5:1-4.
	A genuine love for God demonstrated through his love for the church, his family, students within his ministry, and unsaved people who need to know Christ.
	Must agree without mental reservation to the DHBC Statement of Faith and What We Teach document.
Skills	The ability to lead others in setting and achieving ministry goals.
	The ability to teach the Word of God faithfully in small and large group settings.
	The ability to articulate the gospel in a clear and compelling way.
	The ability to relate well to his primary ministry group as well as the leaders who serve in the Student Ministries.
	Strong administrative skills.
	Diligence to seek out those in the congregation with a passion to serve students at DHBC.
	The ability to build, nurture, and shepherd a team of leaders through ordered discipleship and spiritual as well as functional leadership development.
	Strong computer skills, including Microsoft Office. Experience with Planning Center Online is preferred.
Experience	Graduation from a theologically sound Bible college/university with a degree in biblical studies and/or have/be pursuing a graduate degree in ministry. Men who do not have these degrees but who have more than four years of experience leading a student ministry in a local church may be considered.

Dates of Tenure:	Indefinite
Leave:	Paid leave time shall consist of two (2) weeks of vacation. DHBC shall grant an additional week of vacation after three years of service at Desert Hills. The DSM shall lose vacation time not used by December 31 of each year, unless the Elder Board extends the deadline past December 31.

Compensation Additional information:

DHBC will pay 1/2 of Salary and Housing to the DSM on the 15th and last day of each month.
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This version of the job description was approved by the DHBC elder board on April 5, 2023.